



Kurukshetra University, Kurukshetra

(Established by the State Legislature Act-XII of 1956)

(A+ Grade, NAAC Accredited)

No.: COE/Lab./2019/383

Date: 03/01/2020

To

The Principals/Directors/Chairpersons,

- 1. of all the UG/PG/Education Colleges affiliated to KUK,**
- 2. University College (IHHS), KUK**
- 3. Department of Law, KUK,**
- 4. Institute of Law, KUK,**
- 5. Institute of Mass Communication and Media Technology, KUK,**
- 6. Department of Physical Education, KUK,**
- 7. Department of Fine Arts, KUK,**
- 8. Department of Hotel and Tourism Management, KUK.**
- 9. Department of Education, KUK.**
- 10. University College of Education (IITTR), KUK.**

Subject: Regarding updating the Registration no.(s) of all the students who have filled online examination forms and fee for odd semester (Fresh and Reappear) examinations held in Nov. 2019 to Feb. 2020.

Dear Sir/Madam,

This is in advancement to the instructions regarding the Online Submission of Examination Application Forms and Fee in context of the examination held in Nov. 2019 to Feb. 2020. In this regard, it has been observed that the most of the students have not correctly filled the data resulting in inconsistency.

Therefore, it is stated that particulars of the students especially KUK Regn No. (if allotted), College Roll No., Student Name, Father Name, Mother Name and Mobile No. may be verified by the respective colleges to carry out the reconciliation of the examination data. Further, if the Registration numbers have been allotted for the fresh 1st semester students, then the same may also be feeded positively.

Therefore, all the Colleges/Departments/Institutes mentioned above are kindly requested to update/correct/enter the personal details of the students who have filled online examination forms and fee for the following courses as mentioned below till 15/01/2020 positively:

1. UG/PG courses – 1st, 3rd sem. (Full papers and Re-appear both) and 5th sem. (Full papers).

Further, it is also submitted that concerned colleges/departments/institute may contact the Registration Branch, KUK for obtaining the left over registration numbers before 15/01/2020.

It is reiterated that the said updations may be carried out positively by 15/01/2020 after which no request for the updation in Registration no. shall be entertained.

Note: Steps for updating the Student's particulars

Go to Students -> Update Student Profile after login through respective college ID (s).

We solicit your kind cooperation.

A handwritten signature in black ink, appearing to be 'S. Singh', is written over a light gray rectangular background.

**System Analyst
for Controller of Examinations**